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## THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS

2, Institutional Area, Lodi Road, New Delhi 110003

R K Gupta  
President

S R Aggarwal  
Secretary General

Ref: IETE/M/322/57<sup>th</sup>-AGM/2011

01 Sep 2011

To  
All Corporate Members of IETE



### 57<sup>th</sup> (2010-11) ANNUAL GENERAL MEETING

Dear Sir/ Madam,

NOTICE is hereby given for the 57<sup>th</sup> (2010-11) Annual General Meeting of the Institution which will be held at **1700 hrs on Friday, the 23<sup>rd</sup> September 2011 at Banquet Hall, Rajpath Club, Ahmedabad - 380 059.**

You are requested to make it convenient to participate in the 57th Annual General Meeting.

Thanking you,

Yours faithfully,

(SECRETARY GENERAL)

### AGENDA

**ITEM 1 TO CONFIRM THE MINUTES OF THE 56<sup>TH</sup> (2009-10) ANNUAL GENERAL MEETING HELD ON 24<sup>TH</sup> SEPTEMBER 2010 AT NEW DELHI**

The minutes have been circulated through the Nov-Dec 2010 issue of the IETE Newsletter (Vol.12 No.6, Page No. 16). No comments have been received. The minutes may be confirmed.

**ITEM 2 TO CONSIDER AND ADOPT THE 57<sup>TH</sup> ANNUAL REPORT OF THE COUNCIL FOR THE YEAR 2010-11**

The 57<sup>th</sup> Annual Report is printed on the following pages of this document.

**ITEM 3 TO CONSIDER AND ADOPT THE AUDITED BALANCE SHEET AND INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MAR 2011**

The Audited statement of Accounts for the year 2010-11 is given in the Annual Report.

**ITEM 4 TO APPOINT AUDITORS FOR THE YEAR 2011-12**

The Governing Council recommends M/s Gupta Ajay & Associates Chartered Accountants, New Delhi for appointment as statutory auditors of the Institution for the year 2011-12 at an annual remuneration of Rs. 27,000/-.

**ITEM 5 ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR**

Any other point to be taken up at the meeting, in accordance with Byelaw 69, may please be sent to reach the HQ Secretariat by 15<sup>th</sup> September 2011.

